

SCT Board of Directors Board Meeting
October 1, 2025 at 10:30am
Sonoma State University- Overlook Room
1801 East Cotati Ave, Cotati, CA 94928
Meeting Minutes

Members: ***Joe Bartolomei, Jennifer Buffo, Thera Buttaro, Margaret Grahame, Keo Hornbostel, Kirstyne Lange, Kirk Lok, Crista Luedtke, Brian Marchi, Brandon Mrkvicka, Bert Rangel, Caroline Shaw, Tim Zahner, Scott Alonso, , Karim Ikrimah, Andrea Griffin, John Kennedy, Christopher Hunsberger***

Invitees: Ethan Brown, McCall Miller, Denise Aver-Philips, Bill Arnone, Claudia Vecchio, Lori Angstadt, Kelly Bass Seibel, Jonny Westom, Frank Filice, Allie Nordby, Jessica Quigley (recording secretary),

Public:

Absent: ***Bert Rangel, Brandon Mrkvicka, Christopher Hunsberger, Christa Luedtke***

| Agenda Item/Issues | Information | Follow Up Action | Person Responsible | Date Due |
|----------------------------|---|------------------|--------------------|----------|
| Meeting Call to Order | Meeting commenced at 10:35am | N/A | N/A | N/A |
| Roll Call | <i>Roll call taken for all members</i> | N/A | N/A | N/A |
| Public Comment | | N/A | N/A | N/A |
| Statement of Abstentions | | N/A | N/A | N/A |
| Approval of Consent Items. | Motion: B. Marchi Second: T. Zahner to approve the consent items- a) Approval of Agenda: October 1, 2025 b) Approval of BOD Minutes: August 27, 2025 c) Finance & Legal Committee Minutes: August 25, 2025 d) Financials- June 2025 e) FY 24-25 Year End Financials f) Business Development Committee Minutes: June 12, 2025 g) Revenue Generation Committee Minutes: July 10, 2025 | | | |

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| Oath of Office- | <p>Ayes –14 Nays – 0, Abstentions – 0 <i>K. Lange & K. Irkiman have not yet joined the meeting.</i></p> <p>Claudia Vecchio performs the Oath of Office for new board Member John Kennedy.</p> | | | |
| Industry Performance Update-Longwoods report Blue Ocean Strategy Follow up Discussion | <p>A. Norby gives Industry Performance update.</p> <p>Patrick Smyton, senior manager of analytics from Oxford Economics gives a state industry on a national level.</p> <p>Carl Ribaudo from SMG Consulting continues the conversation with SCT Board Members about finding our competitive edge here in Sonoma County. Board Members discuss ways to market the county that are not competing with other markets, but rather setting Sonoma County apart entirely. Discussions are culture and asymmetric thinking. The goal is to think differently.</p> | | | |

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| Committee Report- FOR POSSIBLE ACTION | <p>Finance & Legal committee Authorized signatories</p> <p>L. Angstadt presents new list of Authorized Signatories for Exchange Bank and Summit Bank accounts for the FY 25-26.</p> <p>Claudia Vecchio- CEO Jonny Westom- VP Business Development Keo Hornbostel- Board Chair Brian Marchi- Board Vice Chair Brandon Mrkvicka- Board Treasurer</p> <p>For checks under \$5000 SCT Requires one signature from Group A (SCT Staff). If an SCT signer approves the invoice, the check is signed by the other signer. For checks greater than \$5000 we require one signature from Group A (SCT Staff) and one from Group B (Board).</p> <p>Motion: K. Lange, Second: T. Zahner to approve the bank authorized signatories as accepted by the Finance & Legal Committee.</p> <p>Ayes- 16, Nays- 0 Abstain-0</p> | | | |
| Annual Meeting Overview | <p>Claudia Vecchio reviews the program for the Annual Meeting- to directly follow the Board Meeting.</p> | | | |

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| Board Report | Claudia Vecchio reviews highlights from the monthly Board Report providing updates from each team. | | | |
| Next Meeting | Next meeting is October 29, 2025 at 3pm in the SCT Board Room. | RSVP in BoardEffect | Members | 3 days prior in BE; or 1 week prior if virtual for posting requirements |
| Adjourn | 12:27pm | | | |